

RULES & REGULATIONS

- Academy has reserved all the right for admitting students.
- Admission fee once paid will not be refunded in any condition.
- If the admission is under any scheme it can't be cancelled.
- Only one scheme is valid at a time.
- Academy can take any scheme back without any information.
- Student can take only two classes on behalf of trial.
- If center fails to provide classes within 30 days fee can be refunded.
- Rgn. Amount will be deducted in refund case.
- Rs. 50/- per day fine is applicable on late fee.
- If student fails to pay his/her fee with in 15 days from the due date, he/she will be considered as defaulter.
- Student has to get his/her leave sanctioned in written otherwise he/she will not get those specific classes.
- If the student is not coming for 15 days without any information, he/she will be considered as defaulter.

DOCUMENTS TO BE ATTACHED:-

- ✓ 3 Passport Size Photographs
 - ✓ Date of Birth Certificate
 - ✓ Address Proof / Voter ID
 - ✓ 10th Class Certificate
- (Any 2 Documents)

I hereby agree with all the rules and regulation and will abide to follow them.

Admission Officer

Student's/Guardian's Sign

